

**Memorandum of Understanding**  
among  
**Harbor Area Neighborhood Councils of Los Angeles**  
and  
**The City of Los Angeles Department of Cultural Affairs**

**For a Partnership to Promote Arts, Cultural and Entertainment  
Activities in the Communities of the Harbor Area**

This memorandum of Understanding (MOU) is entered into on this \_\_\_\_\_ day of \_\_\_\_\_, 2005 by and among the City of Los Angeles Department of Cultural Affairs (**DCA**) and the City of Los Angeles Neighborhood Councils of Central San Pedro, Coastal San Pedro, Northwest San Pedro, Wilmington, Harbor City, Harbor Gateway South and Harbor Gateway North (the Harbor Area Neighborhood Councils – **HANCS**) for a cooperative project to be evaluated in eighteen (18) months following execution of this MOU.

**RECITALS**

DCA and HANCS recognize inherent opportunities and the value of increased cooperation in the delivery of services by DCA to the Harbor area's residents and visitors.

DCA and the HANCS believe that improved service delivery and responsiveness (of DCA's programming and facility operations) to the desires of residents of the Harbor area can make positive contributions to economic and community development, expand opportunities for artists to create and to practice and earn a living from their craft, and enhance the quality of life for residents and visitors throughout the Harbor area.

**IT IS THEREFORE AGREED**

- 1) Appointment of HANC Representative(s). Each participating HANC will appoint a representative to work with DCA staff and representatives of the other participating HANCS to effect the terms of this MOU.
- 2) Education/Outreach: DCA will develop an educational program for the participating HANCS that will include current processes and practices employed by DCA in the operation and booking of DCA Harbor area arts facilities, and the method of financing DCA operations, programs and public art projects throughout the area.
- 3) Stakeholder Participation: The HANC representatives will insure community stakeholders' participation in the development of arts programs and events, the delivery of arts services, and opportunities for involvement in arts activities by residents, visitors and artists throughout the Harbor area.

- 4) Projects and Services: On an ongoing basis, DCA and the HANC representatives will jointly explore the feasibility of adding new arts programs and activities based on an evaluation of current DCA operations and programming in the Harbor area, and the likelihood of identifying and securing funding for new programs or initiatives, either through the City's budget process or through sponsorship(s).
- 5) Harbor Area Percent for the Arts Funded Projects: On an annual basis, DCA's Public Art Division and the participating HANC representatives will develop/update a list of recommended projects/programs proposed by community stakeholders for funding through Percent for the Arts fees in the Harbor area. This list will give DCA a roadmap to use in negotiations with private and public developers throughout the Harbor Area.
- 6) Quarterly Service Plans (QSP): Within ninety (90) days following the execution of this MOU, DCA and participating HANCs will host the first in a series of quarterly public meetings to advise interested stakeholders of current and upcoming programming, booking availability at DCA's Harbor area facilities, the state of DCA's annual budget and resource allocation, cooperative promotional efforts, and other information pertinent to the success of this MOU.
- 7) DCA Annual Harbor Area Budget Request: During the month of July each year this MOU is in effect, DCA staff and the participating HANC representatives will work together to develop a "Harbor Area Programming Budget Request" for use by DCA senior management in the formulation of the department's annual budget request to the Mayor and Council, and for use by HANCs in advocacy efforts with City decision makers for funding for Harbor area arts/cultural activities and programming.
- 8) Additional Procedures and Good Faith: DCA and HANCs may, from time to time, develop additional initiatives or objectives to expand and deepen this partnership. Such new initiatives and/or objectives will become part of this MOU upon approval and acceptance by HANC representatives and DCA senior management. DCA and the HANCs participating in this MOU herewith agree to maintain open lines of communication, and to strive at all times to act in good faith to achieve the goals and effect the terms of this MOU.

- End -

DATE: \_\_\_\_\_

Signed:

\_\_\_\_\_  
HOWARD ULLER, President - Central San Pedro Neighborhood Council

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DAVID KOOPER, President - Coastal San Pedro Neighborhood Council

\_\_\_\_\_  
JOHN GREENWOOD, President - Northwest SP Neighborhood Council

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TONI O'DONNELL, Chair - Wilmington Neighborhood Council

\_\_\_\_\_  
MICHAEL FEYDER, President - Harbor City Neighborhood Council

\_\_\_\_\_  
KATY CARLSON, President Pro Tem - Harbor Gateway South Nbrhood Council

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BJ MYNATT, Chairperson – Harbor Gateway North Neighborhood Council

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MARGIE J. REESE, General Manager – Department of Cultural Affairs

\_\_\_\_\_  
WITNESS: TERRY L. COOPER, Ph.D. – USC Neighborhood Participation Project

Approved as to Form and Legality:

ROCKARD DELGADILLO, City Attorney  
By \_\_\_\_\_  
Francisco Orozco, Assistant City Attorney

**SIGNATURE PAGE**

DATE: \_\_\_\_\_

Signed:

Howard Uller – Pres. (310) 832-1145 President@sanpedrocity.org  
President, Central San Pedro Neighborhood Council

David Kooper – Pres. (310) 251-5097 Bruinwood@yahoo.com  
President, Coastal San Pedro Neighborhood Council

s/John Greenwood – Pres. Johngreenwood@comcast.net  
President, Northwest San Pedro Neighborhood Council

s/Toni O'Donnell – Chair (310) 548-7423 tonimarieod@juno.com  
Chair, Wilmington Neighborhood Council

s/Michael Feyder – Pres. MJFeyder@hotmail.com  
President, Harbor City Neighborhood Council

s/Katy Carlson – Pres. Pro Tem girlscoutkaty@hotmail.com  
President Pro Tem, Harbor Gateway South Neighborhood Council

s/BJ Mynatt – Chairperson BJMynatt@earthlink.net

s/\_\_\_\_\_

MARGIE J. REESE, General Manager – Department of Cultural Affairs

Approved as to Form and Legality:

ROCKARD DELGADILLO, City Attorney  
by

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Francisco Orozco, Assistant City Attorney